

***J & H Security Enterprise, Inc.***  
**Employment Application**

***Form 001***

Welcome,

**J & H Security Enterprise, Inc.** *appreciates* your time and effort to fill-out this employment application. Our company goal is to change the face of security by providing *high quality, affordable* security services—*customized* to meet the specific needs and/or requirements of each client. We plan to meet our goal by hiring intelligent, professional, diligent, and self-motivated employees. We believe the above characteristics and more embody the first steps to success. Our company goal is 100% success.

To reach high levels of success, our company will strive to inspire employees to achieve both professional and individual growth. Our company will also focus on ensuring each employee *continually* learns and garners proficiency in the highest levels of security.

Ultimately, employee development is *integral* to our *continual* efforts to achieve our goal of 100% success. Please join our company and help pave new roads to success.

Best regards,  
***J & H Security Enterprise, Inc.***

979-822-7468 (office)  
[jhsecurity@live.com](mailto:jhsecurity@live.com)

4103 South Texas Ave., Suite 201  
Bryan, TX 77802

***Please carefully read and fill-out this application. Please print clearly.***

***J & H Security Enterprise, Inc. does not discriminate on the basis of gender, age, race, nationality, religion, disability, or socioeconomic standing.***

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**Background Information:**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle: \_\_\_\_\_  
D.O.B.: \_\_\_\_\_ (x/x/xx) Place of Birth: \_\_\_\_\_ (City/State / Country) Age: \_\_\_\_\_  
SS#: \_\_\_\_\_ (xxx-xx-xxxx) DL#: \_\_\_\_\_ State: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
Number & Street City State Zip  
Home Phone: \_\_\_\_\_ (area code + number) Other Phone: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_ (optional)  
Emergency Contact Person: \_\_\_\_\_ (Name/Relationship)  
\_\_\_\_\_ (Address/Phone#)

**Education:** Please check the highest level completed.

- High School (9) (10) (11) (12) (please circle one)
- (HS Diploma) / (GED) (please circle one)
- College (F) (S) (J) (S) (please circle one)
- Vocational/Technical School
- Graduate School

*Please fill-in most recent education experience.*

School	Grade Level(s)	Dates of Attendance

**Employment History:** (Please fill-in most recent employment history— past 5yrs)  
*Begin with your most recent employer.*

Employment (title/description)	Dates of Employment	Reason for Leaving

*Please list 3 references. Include only individuals familiar with your work ability. Do not include relatives.*

References	Address	Contact Number
1)		( )
2)		( )
3)		( )

**Additional Information:**

J & H Security Enterprise, Inc. requires employees to work schedules that vary in hours and days of the week. Can you comply with this company policy? Yes or No (circle one)  
(If no, please explain).

\_\_\_\_\_

What number of hours do you desire? (Full time or Part-time) (circle one)  
Please list any number of hours you are not available to work.

What date are you available to start work? \_\_\_\_\_

Are you fluent in other languages? If so, please list them below.

\_\_\_\_\_

Please list any additional skills or licenses that are job related.

**Criminal Background:**

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*The Texas Private Security Bureau prohibits the employment and commissioning of applicants who have been arrested, charged, indicted, or convicted of a felony or misdemeanor (Class A or B); unless full pardon has been granted. (If applicable, provide any and all documentation pertaining to the above).*

**Full Name:** \_\_\_\_\_ (as provided on legal documents)

**List any alias you have used:** \_\_\_\_\_

**SS#:** \_\_\_\_\_ (XXX-XX-XXXX)

**DL#:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Sex:** (1) Male (2) Female (please circle one) **Height/Weight:** Feet: \_\_\_\_ Inches \_\_\_\_ Pounds: \_\_\_\_

**Eye Color:** \_\_\_\_\_ **Hair Color:** \_\_\_\_\_ **Ethnicity:** \_\_\_\_\_

**Please clearly print and answer each question with a “yes” or “no” response.**

- 1) Have you ever been convicted, in any jurisdiction, of a felony level offense? \_\_\_\_\_  
If yes, has it been LESS than ten (10) years since completing your sentence or probationary period?  
Please explain: \_\_\_\_\_
- 2) Have you ever been convicted, in any jurisdiction, of a Class A or equivalent misdemeanor? \_\_\_\_\_  
If yes, has it been LESS than five (5) years since completing your sentence or probationary period?  
Please explain: \_\_\_\_\_
- 3) Have you, within the past 5 years, been convicted, in any jurisdiction, of a Class B misdemeanor or equivalent offense? \_\_\_\_\_ If yes, please explain: \_\_\_\_\_
- 4) Are you currently charged with, or under indictment for, a felony, or Class A misdemeanor? \_\_\_\_\_
- 5) Are you currently charged with a Class B misdemeanor? \_\_\_\_\_
- 6) Have you ever been found by a court to be incompetent by reason of mental defect? \_\_\_\_\_
- 7) Were you discharged from the military? \_\_\_\_\_  
If yes, have you received a dishonorable discharge, bad conduct discharge, or an other than honorable discharge, from Armed Forces?  
Please explain: \_\_\_\_\_
- 8) Are you required to register as a sex offender, in the State of Texas or any other state? \_\_\_\_\_
- 9) Are you a non-citizen? \_\_\_\_\_  
If yes, please explain: \_\_\_\_\_
- 10) I understand any pending charges or conviction referred to above require the submission of the appropriate court documentation, with this application. Failure to report an arrest or conviction, later found by background check, may result in denial or revocation of an offer of employment on the material misstatement of fact in this application. \_\_\_\_\_

**Authorization:**

I hereby certify that the foregoing statements are true and correct and I understand that any false statement or omission may be considered as sufficient cause to reject this application or for dismissal from employment if such false statement or omission is discovered subsequent to the beginning of my employment. I release J & H Security Enterprise, Inc. from any and all liability arising from the release of any information contained on this application to third parties. I further understand that J & H Security Enterprise, Inc. may elect to obtain an investigative consumer report (including but not limited to) personal background check, criminal background check, fingerprint search, record search, and other sources for purposes related to this application for employment or my continued employment including hiring, promotion, transfer, reassignment, or retention.

In the event that I am employed, I agree to comply with all company policies and standards. I understand that attendance is an essential function of any job with J & H Security Enterprise, Inc. I acknowledge that J & H Security Enterprise, Inc.'s policy prohibits harassment and discrimination of any kind and if hired, I must report any incidents of harassment and discrimination of which I am aware. I also understand that the use of illegal drugs or alcohol on the job is prohibited during employment.

\_\_\_\_\_  
**Applicant's Printed Name**

\_\_\_\_\_  
**Applicant's Signature**

\_\_\_\_\_  
**Date**